

# 2026 Career Fair Exhibitor Kit

## ONSITE CONTACT:

Lucas Tillman | AGC of California Events Manager, Southern California

Mobile: (916) 320-1365

Email: [tillmanl@agc-ca.org](mailto:tillmanl@agc-ca.org)

## SPONSORSHIP DELIVERABLES:

- 10x10 booth at the Expo ([booth layout](#) attached)
- 6ft table with tablecloth & 2 chairs.
- (2) Thursday Day Pass tickets for Conference - Names due to [events@agc-ca.org](mailto:events@agc-ca.org) on **Friday, September 18, 2026**, or sooner.
- Brand Recognition on event signage.
- Access to resumes or contact information of participating students for recruitment purposes.
- Conference Wi-Fi will be included - network info provided upon check-in.

## INTERVIEW ROOM:

- Fee: Member \$800 | Non-Member \$960
- Interview rooms are available for student interviews Thursday from 10:15 AM – 5:15 PM. Access to the room will be provided starting at 8:00 AM for setup, if needed.
- Conference-style setup
- Company logo signage
- Complimentary coffee and light snacks are available throughout the day.
- Interview coordinator to be led by CEF team with your company.
- Only 10 rooms are available.
- If you would like to book this add on, please reach out to Lucas Tillman. The deadline to sign up is **Friday, September 25, 2026!**

### **BOOTH ADD-ONS:**

- Electricity: additional \$350 (included with Partner, Prestige & Premier Sponsorships)
- A/V - Please let us know what you need, and we will coordinate with the hotel. Please note there will be additional fees added depending on the items requested.
- Additional Thursday Day passes: \$565 each

### **EXHIBITOR SCHEDULE:**

#### **THURSDAY | October 8, 2026**

*Career Fair sponsorships include Thursday-only conference passes, which provide access to all Thursday conference programming and networking events.*

|                     |                                                                                   |
|---------------------|-----------------------------------------------------------------------------------|
| 6:00 AM – 7:00 AM   | Career Fair Exhibitor Setup                                                       |
| 8:00 AM – 10:00 AM  | Student Chapter Career Fair                                                       |
| 10:00 AM – 11:00 AM | Career Fair Exhibitor Breakdown                                                   |
| 10:15 AM – 5:15 PM  | Interview Rooms Available (See <a href="#">sponsorship flyer</a> for more detail) |

### **SET UP & BREAK DOWN PROCEDURES:**

- If you have any packages delivered, they will be at your booth upon arrival. Please send Lucas Tillman @ [tillmanl@agc-ca.org](mailto:tillmanl@agc-ca.org) the tracking number and information if you have a package delivered. If they are not there, please contact **Lucas Tillman @ (916) 320-1365**.
- Upon cleaning up, please leave all packages with pre-paid labels (UPS or Fed-Ex) at your booth and the hotel will mail it out. If you need to be charged for shipping out, please fill out a packing slip (from Lucas) and the hotel will mail it out.

**SHIPPING DETAILS:**

1. Complete return address
2. Hold for Arrival – ATTN: Lucas Tillman, AGC of California
3. Number of Boxes (Example: Box 1 of 2)
4. Send directly to:  
ATTN: Charlise Shaver / AGC CA CONSTRUCT Career Fair  
Grand Hyatt Indian Wells Resort & Villas  
44-600 Indian Wells Lane  
Indian Wells, CA 92210

**INCOMING /OUTGOING PACKAGES:**

1-20 lbs: \$20 per box  
21-70 lbs: \$30 per box  
71-100 lbs: \$40 per box  
Case: \$60  
Pallet: \$175  
Forklift required: \$350

Please fill out the credit card authorization/mailling sheet at the end of the exhibitor kit if you plan on shipping your items.

Due: **September 25, 2026**, but **no later than October 2, 2026**

### **HOTEL/TRAVEL INFORMATION:**

Grand Hyatt Indian Wells Resort & Villas  
44600 Indian Wells Lane  
Indian Wells, CA 92210

Reserve your stay at the Grand Hyatt Indian Wells Resort & Villas at our exclusive group rate by [clicking here](#) before **September 14, 2026**, or until the room block is fully booked.

Hotel check-in: 4:00 PM  
Hotel check-out: 11:00 AM

If the Grand Hyatt room block is full, we encourage you to explore excellent nearby accommodations, with options just 0.3 miles away and within easy walking distance of the Grand Hyatt.

- Renaissance Esmeralda Resort & Spa, Indian Wells  
AGC Room Block: [LINK](#)  
[Explore here](#)
- Tommy Bahama Miramonte Resort & Spa, Indian Wells  
[Explore here](#)

### **Hotel Parking:**

The Resort offers parking on premises at the following rates: (all rate per car)

#### **Self-Parking:**

- Daily Rate: \$12
- Overnight: \$30

#### **Valet:**

- Daily Rate: \$15
- Overnight: \$35
- Covered Overnight: \$45
- Oversized Vehicle Parking: \$30 per stall per night



OCTOBER 6-9

**CONSTRUCT**

**2026** AGC-CA  
Annual  
Conference

PRESENTED BY  
**planHub®**



#CONSTRUCT26

**Closest Airports:**

Palm Springs (PSP) – appx 14 miles

Ontario (ONT) – appx 85 miles

Orange County/John Wayne (SNA) – appx 114 miles



**CREDIT CARD AUTHORIZATION AND LIABILITY FORM**

BOOTH # \_\_\_\_\_

Number of boxes expected \_\_\_\_\_  
(Exhibitor to fill in)

Billing Address:

Grand Hyatt Indian Wells Resort and Villas

44-600 Indian Wells Lane  
Indian Wells, CA 92210

I authorize all charges to be applied to my credit card as indicated below:

\$ \_\_\_\_\_ Advance Deposit / Prepayment  
\_\_\_\_\_ Box Fees  
\_\_\_\_\_ Other

Company Name \_\_\_\_\_

Function Date \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_

(Please print)

Cardholder Signature \_\_\_\_\_

Date of Signature \_\_\_\_\_

**PLEASE NOTE:** A receipt for any Master Account that is to be charged to a credit card will be mailed one week after the charges are incurred.

**NOTICE OF LIMITATIONS OF LIABILITY  
DISCLAIMERS OF LIABILITY**

Except for any gross negligence on the part of the Hotel, we shall not be liable for any injury, damage, loss, theft or destruction, including, but not by way of limitation, damage from atmospheric conditions or rust, negligence (whether caused by ourselves or by our servants, agents, employees, or others), failures to act, breach of contract, breach of warranty, water, condensation, fires, floods, acts of God, or any act beyond our sole control.

We are not liable for any direct consequential or incidental damages nor for loss of profit or loss due to failures to obtain or turnover at any particular time or place whatsoever, however such loss may be incurred. We are not liable for or chargeable with any loss of sales, income, resales, commissions, or brokerage, nor for any freight or demurrage.

These conditions may not be changed, alerted, modified or waived except in writing signed by an authorized representative or the Hotel. Our failure to insist at any time upon any rights, limitations, remedies, or conditions hereunder shall not be deemed a waiver thereof nor bar subsequent assertion thereof.

Exhibitors, who desire to carry insurance on their exhibits, personnel, materials, etc., may do so at their own expense.

ABOVE CONDITIONS AGREED TO AND ACKNOWLEDGED

Exhibiting Firm/ Company Representative

Booth

Signature

Date